



# Office of the City Clerk

Weekly Report – for Week Ending March 2, 2018

## OFFICE OF THE CITY CLERK – PROJECT HIGHLIGHTS AND STATUS

### Elections

As part of the Youth Outreach Initiative, staff reached 441 students and registered 110 new voters by conducting 14 classroom presentations at LA City College (CD13) and a mock election and voter registration drive at Belmont HS (CD13).

Staff reached 265 people and registered 11 new voters while hosting an information booth at the Los Angeles Convention Center for a Hispanic Women's religious conference, "Mujer tu Grandeza" (CD 9) as part of our Faith Based Initiative.

As part of General Community Outreach, staff reached 340 people and registered 17 new voters at the following events:

Afternoon in the Park Celebration (CD 15)

The 40th Annual Chinatown Firecracker 5K/10K Run/Walk/Bike (CD 1)

The "Gig Economy" Industry Spotlight and Job Fair event (CD15)

The City Clerk attended the Voter System Assessment Project (VSAP) as a member of the Advisory Committee at the Los Angeles County Registrar-Recorder/County Clerk's (LACRR/CC) Office. The County is in the process of releasing the RFP for the systems integration of the new voting system (March 12). The LACRR/CC has selected Placeworks as the company to provide research and analysis of the locations of the voting centers that will replace traditional polling sites scheduled for the elections in 2020. The County is estimating that 700 polling centers will be in place County-wide for the 2020 elections. City Council and Mayor input regarding location of the voting centers located in the City of Los Angeles is crucial for the best placement to reach the most voters.

### *Neighborhood Council (NC) Elections*

Staff hosted a fourth NC Election Workshop on Tuesday, February 27 at the Banning's Landing Community Center in the Harbor Area. The next workshop will be held on March 6 at the Piper Technical Center.

Staff submitted a report to the Health, Education, and Neighborhood Councils Committee on the conduct of subdivision elections. The City Clerk may conduct up to four NC subdivision elections between May and June.

### Business Improvement Districts (BIDs)

All reviews have been completed for the Hollywood Entertainment District/Sunset & Vine property-based BID and it has been approved to begin gathering petitions.

A public hearing was held in the Council's Economic Development Committee for the Wilmington MBID Annual Report with renewal recommendations and a draft Ordinance of Intention, and a Motion was introduced to continue the Hollywood Western BID formation.

A total of 706 government parcels have been billed to date totaling just under \$4M due to 31 BIDs.



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## **NC Funding**

NC Financial Officer training was held February 28 at City Hall.

NC Funding has established a protocol to disburse funds to the NCs from various NC Special Fund Accounts that were transferred to the City Clerk from DONE/Empower LA. The NCs have been notified.

## **Records Management**

The City Archivist, in conjunction with the Los Angeles City Historical Society and the Los Angeles Public Library (LAPL), will host a presentation by County Supervisor Janice Hahn on Sunday, March 11, at 2:00 p.m. in the Mark Taper Auditorium of LAPL. For more information: <https://www.lacityhistory.org/events>

A video and location use agreement was signed with Optomen Production to use images from the City Archives in a production on "Mysteries of the Museum" for the Travel Channel.

A tour of the Archives was provided to the Old Spanish Trail Association, who also researched the early City Council records from the 1800s.

## **Systems**

Staff is working on upgrading the virtualization server platform to the latest VSphere 6.5 software. The new version has improved security features and simplified management tools for setting up backup and recovery protocols. This will improve efficiency in managing the 31 virtualized servers that support City Council, Elections, Business Improvement Districts, and the Neighborhood Councils.

The NC Elections vendor EveryoneCounts (E1C) demonstrated their new full-scale features of the Voter Registration System (VRS), ballot setup, and administration of the Election Voting System (EVR) as part of the system evaluation process. Staff will be working with the vendor on the scope-of-work and project timeline in preparation for the 2019 NC election.